

Mid Devon District Council

Scrutiny Committee

Monday, 23 May 2016 at 2.00 pm
Exe Room, Phoenix House

Next ordinary meeting
Monday, 20 June 2016 at 2.00 pm

Those attending are advised that this meeting will be recorded

Membership

Cllr F J Rosamond
Cllr Mrs H Bainbridge
Cllr Mrs C P Daw
Cllr Mrs S Griggs
Cllr T G Hughes
Cllr Mrs J Roach
Cllr T W Snow
Cllr N A Way
Cllr Mrs G Doe
Cllr Mrs A R Berry
Cllr R Evans
Cllr J L Smith

A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

- 1 **ELECTION OF VICE CHAIRMAN**
To elect a Vice Chairman for the municipal year 2016-17.

- 2 **APOLOGIES AND SUBSTITUTE MEMBERS**
To receive any apologies for absence and notices of appointment of substitute Members (if any).

- 3 **PUBLIC QUESTION TIME**
To receive any questions relating to items on the Agenda from members of the public and replies thereto.

Note: A maximum of 30 minutes is allowed for this item.

- 4 **MEMBER FORUM**
An opportunity for non-Cabinet Members to raise issues.
- 5 **MINUTES OF THE PREVIOUS MEETING** (*Pages 5 - 10*)
To approve as a correct record the Minutes of the last meeting of this Committee (attached).
- The Committee is reminded that only those members of the Committee present at the previous meeting should vote and, in doing so, should be influenced only by seeking to ensure that the minutes are an accurate record.
- 6 **DECISIONS OF THE CABINET**
To consider any decisions made by the Cabinet at its last meeting that have been called-in.
- 7 **CHAIRMAN'S ANNOUNCEMENTS**
To receive any announcements that the Chairman of Scrutiny Committee may wish to make.
- 8 **PORTAS**
Members of the PORTAS Group will be in attendance to answer questions, at the request of the Committee.
- 9 **PLANNING AND ENFORCEMENT IMPROVEMENT** (*Pages 11 - 24*)
The Chief Executive was asked by the Council's Scrutiny Committee to investigate the efficacy and effectiveness of the Planning Service, with particular reference to the way enforcement is carried out and how members are engaged with the work of the council in this service area.
- 10 **REVIEW OF PLANNING COMMITTEE PROCEDURES** (*Pages 25 - 108*)
At the request of the Committee to receive a report from the Head of Planning and Regeneration regarding Planning Committee Procedures, which were reviewed by the Planning Committee on 9th March 2016.
- 11 **5 YEAR LAND SUPPLY** (*Pages 109 - 114*)
To receive at the request of the Committee a report regarding the Council's 5 year housing land supply.
- 12 **PERFORMANCE AND RISK** (*Pages 115 - 142*)
To receive a report from the Head of Communities and Governance providing Members with an update on performance against the corporate plan and local service targets for 2015-16 as well as providing an update on the key business risks.
- 13 **REVIEWING THE COSTS OF EFFICIENCIES** (*Pages 143 - 150*)
To receive a report from the Reviewing the Cost of Efficiencies Working Group.

14 **START TIME OF MEETINGS**

To agree the start time of meetings for the remainder of the municipal year.

15 **IDENTIFICATION OF ITEMS FOR THE NEXT MEETING**

Members are asked to note that the following items are already identified in the work programme for the next meeting:

Devolution
Safeguarding

Note: - this item is limited to 10 minutes. There should be no discussion on items raised.

Stephen Walford
Chief Executive
Friday, 13 May 2016

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Julia Stuckey on:

Tel: 01884 234209

E-Mail: jstuckey@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.